



About TSL Jewellery

TSL Jewellery is one of the largest jewellers in Asia, that is principally engaged in jewellery design, manufacturing, trading, retailing and wholesaling. TSL Jewellery was established in 1971, and was listed on the Hong Kong Stock Exchange in 1987. The Company operates over 400 jewellery boutiques spanning over 110 cities in Asia besides Hong Kong, including but not limited to Beijing, Shanghai, Chengdu, Guangzhou, Shenzhen, Macau and Kuala Lumpur. The Group exquisite craftsmanship and attention to details are the hallmarks of high-quality products, and is committed to offering timelessly fashionable jewellery by taking an innovative approach in product design. Its deeply-embedded service culture has received extensive market recognition, winning nearly 50 service awards since 2000. We are looking for high caliber candidate to join the Group for the following position:

Business Analysis Officer

Responsibilities:

- Assist Team Manager to cater the Company's information needs through quality delivery of business intelligence
- Design, implement, and automate various analytic reports & statistics to enhance the business performance
- Support business case development and business modeling for both showroom and retail
- Evaluate Marketing program effectiveness and draw actionable insights
- Assist in frontline incentives and commission calculations & review
- Work closely with retail team & IT to provide KPIs and perform health checking to ensure report accuracy & quality assurance
- In charge of UAT for report development & system enhancement
- Co-ordinate and liaise with internal parties to solve business request
- Other ad-hoc projects and duties assigned

Requirements:

- Degree in Statistic, Finance, Marketing or equivalent
- At least 4 years of business analysis experience
- Background in luxury retail / FMCG / CRM preferred
- Ability to assist project management of strategic initiatives including driving cross-functional deliverables and timelines
- Strong business mindset and analytical skill
- Fluency in written and spoken in English, Cantonese and Mandarin
- Proficiency in Microsoft Office suite (specifically Excel and PowerPoint); experience in SAP / Tableau will be an advantage
- Strong communication and presentation skills
- Work independently, strong time management and ability to execute on multiple concurrent deliverables
- Self-motivated, positive, energetic and keen on learning

*Candidate with more experience will be considered as Senior Business Analysis Officer

Interested parties, please send your application with full resume, present and expected salary to "recruit@tslj.com".

(All information collected would be used for recruitment purposes only.)