

**TSE SUI LUEN JEWELLERY (INTERNATIONAL) LIMITED**

**謝瑞麟珠寶(國際)有限公司\***

*(Incorporated in Bermuda with limited liability)*

**(the “Company”)**

**SHAREHOLDERS COMMUNICATION POLICY**

**1. Purpose**

- 1.1 This Policy aims to set out the provisions with the objective of ensuring that the Company’s shareholders, both individual and institutional (collectively, “Shareholders”), and, in appropriate circumstances, the investment community at large, are provided with ready, equal and timely access to balanced and understandable information about the Company (including its business and financial performance and corporate governance), in order to enable Shareholders to exercise their rights in an informed manner, and to allow Shareholders and the investment community to engage actively with the Company.
- 1.2 For the purpose of this Policy, references to the investment community is intended to include the Company’s potential investors as well as analysts reporting and analyzing the Company’s performance.

**2. General Policies**

- 2.1 The Board shall maintain an on-going dialogue with Shareholders and the investment community, and will regularly review this Policy to ensure its effectiveness.
- 2.2 Information shall be communicated to Shareholders and the investment community mainly through the Company’s financial reports (i.e. interim and annual reports), investors’ meetings, annual general meetings and other general meetings that may be convened, as well as by making available all the announcements submitted to The Stock Exchange of Hong Kong Limited (the “Stock Exchange”) and its corporate communications and other corporate publications on the Company’s website.
- 2.3 Effective and timely dissemination of information to Shareholders and the investment community shall be ensured at all times. Any question regarding

this Policy shall be directed to the Company Secretary or Corporate Communications Department.

### **3. Specifies Policies**

- 3.1 Shareholders should direct their enquiries about their shareholdings to the Company's Registrar.
- 3.2 Shareholders and the investment community may at any time inspect or make a request for the Company's information / document to the extent such information / document is publicly available.
- 3.3 Shareholders and the investment community shall be provided with designated email addresses and enquiry lines of the Company in order to enable them to make any query in respect of the Company.
- 3.4 Corporate communication<sup>#</sup> will be provided to Shareholders and the investment community in plain language and in both English and Chinese versions to facilitate their understanding.
- 3.5 Shareholders are encouraged to provide, amongst other things, in particular, their email addresses to the Company in order to facilitate timely and effective communications.
- 3.6 A dedicated Corporate Information section is available on the Company's website [www.tslj.com](http://www.tslj.com). The Company's website is regularly updated.
- 3.7 Information released by the Company to the Stock Exchange is also posted on the Company's website immediately thereafter. Such information includes financial statements, results announcements, circulars and notices of general meetings and associated explanatory documents, etc.
- 3.8 Shareholders are encouraged to participate in general meetings or to appoint proxies to attend and vote at meetings for and on their behalf if they are unable to attend the meetings.
- 3.9 Appropriate arrangements for the annual general meetings shall be in place to encourage Shareholders' participation.

- 3.10 The proceeding of the Company's general meeting will be monitored and reviewed on a regular basis, and, if necessary, changes will be made to ensure that Shareholders' needs are best served.
- 3.11 Board members, in particular, either the chairmen or deputy chairmen of Board committees or their delegates, appropriate management executives and external auditors will attend annual general meetings to answer Shareholders' questions.
- 3.12 Investor/analysts briefings and one-on-one meetings, media interviews, etc. will be available upon request in order to facilitate communication between the Company, Shareholders and the investment community.
- 3.13 The Company recognises the importance of Shareholders' privacy and will not disclose Shareholders' information without their consent, unless required by law to do so.

February 2012

# Corporate Communication refers to any document issued or to be issued by the Company for the information or action of holders of any of its securities, including, but not limited to, the directors' report and annual accounts together with a copy of the auditor's report, the interim report, a notice of meeting, a circular and a proxy form.